



**R. A. Arts, Shri M. K. Commerce and Shri S. R. Rathi Science  
Mahavidyalaya, Washim.**

**Faculty Profile**

**Academic and Administrative Audit**

(Provide the information for last five years from 2011-12 to 2014-15)

Name of Education Society : Rajasthan Education Society

Year of Establishment : 1944

Name of the faculty : Padmakar Madhukar Ingle

Name of the Department : Library.

Educational qualifications : M.Lib.& Information Science, M.Phil.

Present position : Asstt.Professor

Address for correspondence : SAWALI, IUDP COLONY, WASHIM.

E-mail and contact number : 9763494099

: E-mail: pm.ingle@rediffmail.com

Total teaching experience : 16 Yrs.

Orientation / Refresher Courses :

Sr.No	Name of Academic Staff	College	Orientation/Refresher	Period
1	SGBA University,	Amravati.	Orientation	16-07-2012 to 13-08-2012
2	Rani Durgawati Uni.	Jabalpur	Refresher	11-12-2013 to 31-12-2013



**Participation in conferences, :  
symposia, seminars and workshops**

<b>Name of the Conf. /Seminar/Workshops</b>	<b>Topic of research</b>	<b>Level: National / International/ State/Regional</b>	<b>Whether presented Paper/Chaired the Session/Resource Person</b>
Conference of VLA	Seminar on Librarian & ITC Dt.16-17 Feb.2008	State Level	No.
Dr.B.N.College of Engg.& Tech.Yeotmal.	Emerging Technology in in Academic Library & Information Centres,27-01- 14	National	No
	Two Day National Conference on Inovative Best Practices in Library & Information Services.18 & 19 Dec.2009	National	No
Dr.Ambedkar Institute of Social Economic Changes, Mumbai.	Ind International Buddhist Conference on Persective on Engaged Buddhism. 17-18 Apr.2010.	International	No.
Aabasaheb Parvekar Engg.College, Yeotmal.	INFLIBNET Sponsored One Day University Workshop on Users Awareness Programme of Access to E- resources under N-LIST. 24 Sept.2011	State	No



## Management of Library and Information Science :

The library system normally consist of Central Library. The central Library supports the general information requirements of the users for study and research. By considering a set o minimum parameters listed below would help to ensure quality in libray systems.

a) Number o f Days the Library is kept open : The library kept open in college official days.

: 10.30 am to 5.30 pm

: 9.00 am to 6.00 at the time of Examination.

b) Library Advisory Committee

:1) Library Co-ordinator.

: 2) Member (Jr.College)

: 3) Member (HSCVC)

: 4) Librarian

c) Manpower development

:

Sr.No.	Name of Library Staff member	Qualification	Leangth of Service
1	P.M.Ingle	M.Lib.& Inf.Science, M.Phil.	16
2	P.R.Shinde	M.Lib.	09
3	D.S.Kale	HSSC	30
4	A.U.Chavan	HSSC	26
5	M.S.Pawar	HSSC	
6	S.G.Malpani	HSSC	22
7	U.M.Oza	HSSC	22
8	R.V.Kamble	B.A.	09



**d) Infrastructure of the Library :**

Main library building, Students reading room, News paper gallery, proper furniture, necessary quantity and quality of reading chairs and table, display racks, magazine racks etc. the service counter. Proper ventilation, fans and drinking water facility. Fixing of notice boards. Uninterrupted power supply system along with regular cleanliness.

**e) Overall Policy of the Institution On Library :**

Library should have an Policy on the collection development support. Library have call the list of required books from subject teachers and collect the Demand Slips from students. Introduction of new services, Policy on loss books, Annual Budget, Binding procedure, Policy on loss of book.

**COLLECTION AND SERVICES :**

a) **Collection** : The library is provided resources that support its mission and the needs of users.

Perticulars	2011-12	2012-13	2013-14	2014-15	2015-16
No. of Books	42376	42498	43877	45176	45536
Journals	06	06	06	06	09
Periodicals	38	40	40	38	38
Dailies	13	14	14	14	14
Issued	8837	9478	8335	10168	9989
Received	8273	8927	8107	9523	9337
Demands of User	67	72	63	88	97
Membership (students)	1677	2098	1989	2187	2187
Membership (Staff)	133	120	120	126	130
Computers	8	08	08	08	08
CD/DVD	73	113	114	114	124
Audio Visual	10	10	10	10	10



Library may maintain a Special collection for Civil Services/Competative Examination. The library maintained through judicious weeding-out policy. The library has a key role in supporting the academic activities of the institutions by establishing, maintaining and promoting the library and information services both quantitatively and qualitatively. The library offers a following services.

- 1) Publication and Research Supports : The library published the various Employment advertisements, Important academic information on Library Notice Boards. Library provides the Research Support Services to the researchers through Special collection and journals.
- 2) Library display information concern Library activities.
- 3) Library provide bibliographic laminated book of list .
- 4) Library provide ILL/Resource Sharing (Inter Library Loan Facility) to students.

Year	No. Membership
2011-2012	3
2012-2013	3
2013-2014	4
2014-2015	4
2015-2016	4

**5) Library provide Reprographic Service to users :**

Year	No. of Studens
2011-2012	31
2012-2013	30
2013-2014	42
2014-2015	59
2015-2016	55

- 6) User Orientation Programme. : Library provide Library Orientation Programme per year for New comers in the class room. How to borrow the books, Library Rules, and Library facilities.
- 7) OPAC : Through the TOUCH SCREEN users provide the OPAC facility.
- 8) Internet : College have Wi-fi facility. Students use this facility.
- 9) Library Have 124 Educational CD and 10 Audio visual resources.
- 10) College Library have a membership of INFLIBNET – N-LIST CONSORTIA.
- 11) Ratio of Library books to number of students enrolled is : 1:2



12) **SERVICES** :

a) No. of books Issued/Received per Day : 50

Year	Issue	Receive
2011-2012	8837	8272
2012-2013	9478	8927
2013-2014	8335	8107
2014-2015	10168	9523
2015-2016	9989	9737
Total .....	<b>46807</b>	<b>44167</b>

b) No. of Reference Enquiries Per Month :

c) No. of Services delivered per-user per months :

d) No. of users visited for documents :

**BEST PRACTICES OF LIBRARY :**

a) **NAGARY GRANTHALAYA SCHEME :**

College Library Provide the NAGARI GRANTHALAYA SCHEME for Students and Senior Citizens of our Washim city.

Year	No. of Membership
2011-2012	10
2012-2013	04
2013-2014	NIL
2014-2015	01
2015-2016	06

b) Beginning of the Academic Year a general orientation and presentation provide to new comes.

c) Through Teaching Library programs library arrange the the lectures to students.

d) Collection of important information and provide to users.

e) Yearwise Question Paper Repositories

f) Displaying new arrivals of books

g) Suggestion Box and timely response.

h) Collection of Thesies from Ph.D. and M.Phil. holders.

i) New Books Presentation (Granth Pradarshani)

j) Celebrating the birth anniversary.

k) Social activities.

